

# abaa2025 building enclosure conference

## ABAA Contractors Committee Panel Discussion: Submittal Risks and Responsibilities

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OCP Contractors

**Michael Repka**  
Hoffman Construction

**Corey Zussman**  
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**Paul Grahovac**  
PROSOCO

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# Contractors Committee Panel Discussion:

## Submittal Risks and Responsibilities

This interactive panel discussion will address shop drawing submittals and their role in construction. The speaker panel will have representative from legal, architectural, installer, and general contractor backgrounds who will discuss responsibilities of each party, and what risks each party may be talking on, knowingly or unknowingly. The panel will also discuss best practices for shop drawing creation, submission, and implementation in the field. Audience Q&A and participation is encouraged.



### Learning Objectives

1. Understand the contractual requirements of shop drawings, and how they integrate with the contract documents.
2. Recognize potential risks/liabilities of shop drawings that modify design details.
3. Be able to define the role of the manufacturer in shop drawing creation.
4. Know the responsibilities of each party in submitting, approving, and implementing shop drawings



## Michael Repka

*AIA, LEED AP*  
Quality Manager  
Hoffman Construction



## Matt Giambrone

*CABS*  
SPF Estimator and Project  
Manager  
OCP Contractors



## Paul Grahovac

*LEED AP*  
Director of New Business  
Development, PROSOCO



## Corey Zussman

*AIA, NCARB, ALA (IL, IN, WI) RBEC,  
RRC, REWC, RWC, RRO, CABS, CDT  
CQM, CxA+BE, BECxP, LEED AP BD+C  
Level II Thermographer  
QA/QC Vice President  
AECOM Hunt*



## **Michael Repka**

**AIA, LEED AP**

**Quality Manager**

**Hoffman Construction**

Michael joined Hoffman Construction Company 16 years ago after practicing architecture for 10 years in Seattle and the surrounding area. In his years of practice, he developed the firm's Quality Plan and executed internal Quality Reviews as a Project Architect, Project Manager, and Partner.

Michael has experience in many building types, high rise towers to below grade transit stations, and with GCCM and Design Build project delivery methods, as both an architect and contractor. A proud building science and sustainability geek, he completed the design and build of his own net-zero house in 2021

## **Matt Giambrone**

**CABS**

**SPF Estimator and Project Manager**

**OCP Contractors**

Matt was born into the construction industry as his father successfully ran a masonry company in Cleveland, Ohio, for 35 years. Matt became an apprentice bricklayer in 2001, successfully completed training, and became a journeyman. In 2009, Matt studied blueprint reading and estimates by hand. In 2010, Matt became a Level 3 Certified ABAA installer in fluid-applied, self-adhered, and spray foam. With the passing of his father in 2013, Matt started at OCP Contractors, starting up their division 7 group. In 2016, Matt became the Chairman of the Contractors; a few years later, he became a Board of Director for the ABAA, and in 2021, Matt also became a member of the Executive Committee.

## **Paul Grahovac**

**LEED AP**

**Director of New Business**

**Development, PROSOCO**

Paul Grahovac has been active in the construction industry for 30 years – first as a construction defects trial lawyer and later as corporate counsel and an expert in barrier technology. He also spent 10 years in technology development at a national lab.

## **Corey Zussman**

**AIA, NCARB, ALA (IL, IN, WI) RBEC,**

**RRC, REWC, RWC, RRO, CABS, CDT**

**CQM, CxA+BE, BECxP, LEED AP BD+C**

**Level II Thermographer**

**QA/QC Vice President**

**AECOM Hunt**

As a forensic architect registered in several states, Corey Zussman has practiced in the construction industry for over 30 years. He specializes in the building envelope, restoration, preservation, life safety, and interior finishes. While working on over 2000 projects, Corey conducts constructability reviews, pre-installation meetings, comprehensive envelope meetings, and construction observations. He has also become known for providing educational opportunities throughout the industry and has produced more than 200 "lessons learned" papers. He is also a frequent presenter at local and national conferences and associations with over 50 AIA accredited presentations.

# ABAA Contractors Committee Panel Discussion: **Submittal Risks and Responsibilities**

# Shop Drawing Liability

## AIA A201

**§ 3.12.4** Shop Drawings, Product Data, Samples, and similar submittals are not Contract Documents. Their purpose is to demonstrate how the Contractor proposes to conform to the information given and the design concept expressed in the Contract Documents for those portions of the Work for which the Contract Documents require submittals. Review by the Architect is subject to the limitations of Section 4.2.7. Informational submittals upon which the Architect is not expected to take responsive action may be so identified in the Contract Documents. Submittals that are not required by the Contract Documents may be returned by the Architect without action.

**Alloy**  
ARCHITECTURE

☐ NO EXCEPTION TAKEN  
☒ MAKE CORRECTIONS NOTED  
☐ REJECTED  
☐ REVISE & RESUBMIT

Checking is only for general conformance with the design concept of the Project and general information given in the Contract Documents. The Contractor is responsible for the coordination of his work with that of all other trades and the satisfactory performance of his work.

By: GEOFF SNOW

**Catalyst Design Group, PC**

☐ REVIEWED  
☒ REVIEWED AS NOTED  
☐ REVISE & RESUBMIT  
☐ REJECTED

**Catalyst**  
DESIGN GROUP

No Exceptions Taken ☒  
Note Markings ☐  
Revise & Resubmit ☐

Date: 11-18-2024  
By: [Signature]

Review is only for conformance with the design concept of the Project and compliance with the information given in Contract Documents. Contractor is responsible for dimensions to be confirmed and correlated at the

**KINETIC**  
DESIGN + DEVELOPMENT

☐ No Exceptions Noted  
☐ Exceptions Noted  
☐ Revise and Resubmit  
☐ Rejected

This submittal has been reviewed for general conformance with the Contract Documents. Contractor review does not relieve the Vendor/Subcontractor of responsibility for compliance with all requirements of the contract, including completeness and accuracy of this submittal.

**Reviewed / exc**

CHECKING IS ONLY FOR GENERAL COMPLIANCE WITH THE DESIGN CONCEPT OF THE PROJECT AND GENERAL INFORMATION GIVEN IN THE CONTRACT DOCUMENTS. THE CONTRACTOR IS RESPONSIBLE FOR THE COORDINATION OF HIS WORK WITH THAT OF ALL OTHER TRADES AND THE SATISFACTORY PERFORMANCE OF HIS WORK.

Reviewed by: Michael Fletcher  
Date: 08/21/2024

**Barge Design Solutions**

sequences or procedures. The Architect's approval of a specific item shall not indicate approval of an assembly of which the item is a component. The Architect's comments, notes or corrections are not an authorization to proceed with Work involving a change in the Contract Sum, the Contract Time or both. If any portion of this review requires a change to the Work, an appropriate change instrument must be executed in accordance with the Contract Documents.

DLR Group  
Date: 3/15/2024  
By: ibanojji

construction and fabrication. All work performed by the contractor shall be done in a satisfactory manner and coordinated with all other trades and existing conditions. Any corrections shown on these shop drawings and all work and products provided by the contractor are subject to the requirements of the plans and specifications.

**N · FORM ARCHITECTURE, LLC**

By: Jenine May Date: 9/12/2023

correlating all fabrication processes and technique of construction, coordinating his or her work with that of all the other trades, including but not limited to previously reviewed submittals, and performing all work in a safe and satisfactory manner. Unless noted otherwise, field verification of dimensions and verification of quantities are the responsibility of the contractor.

BY: Alex Mosby DATE: 2/18/2025

**NABHOLZ**  
Nabholz Construction  
2223 W Sunset Street  
Springfield, MO 65807  
Ph: 417.450.8000

**SUBMITTAL REVIEW**

334100 Storm Utility Drainage Piping - Product Data

☒ REVIEWED  
☐ REVIEWED - EXCEPTIONS NOTED  
☐ REVISE & RESUBMIT

angele.baer  
09/20/2024

**ARCHITECTURE**

**S CORRECTED**  
**RESUBMIT**

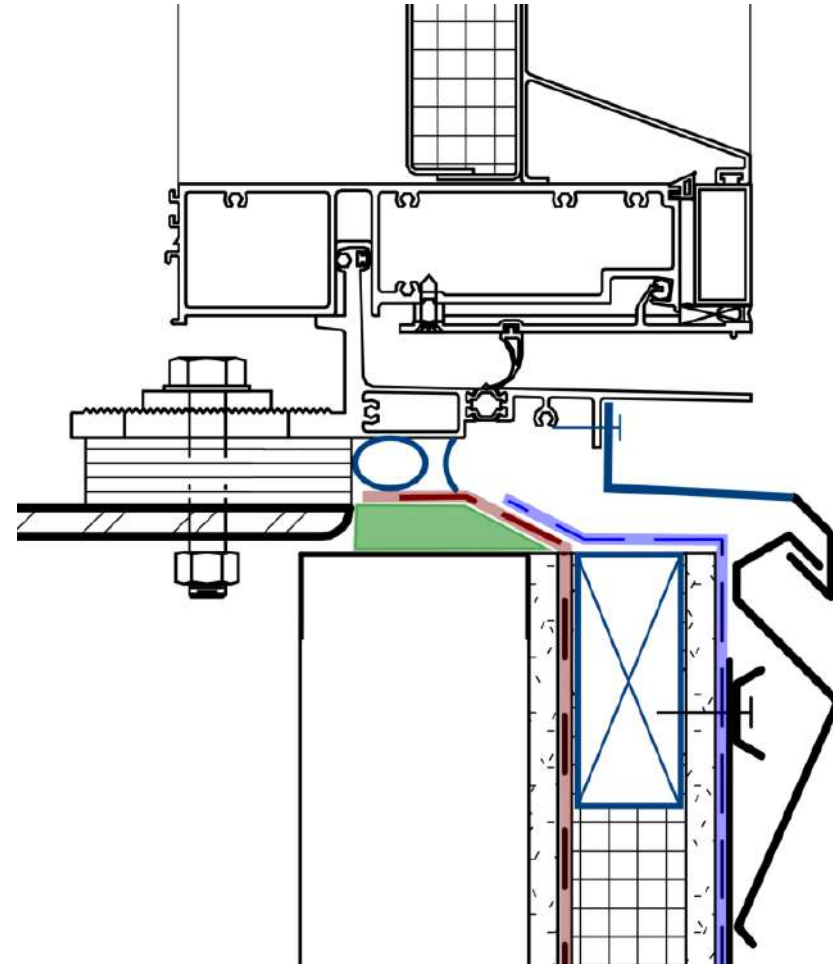
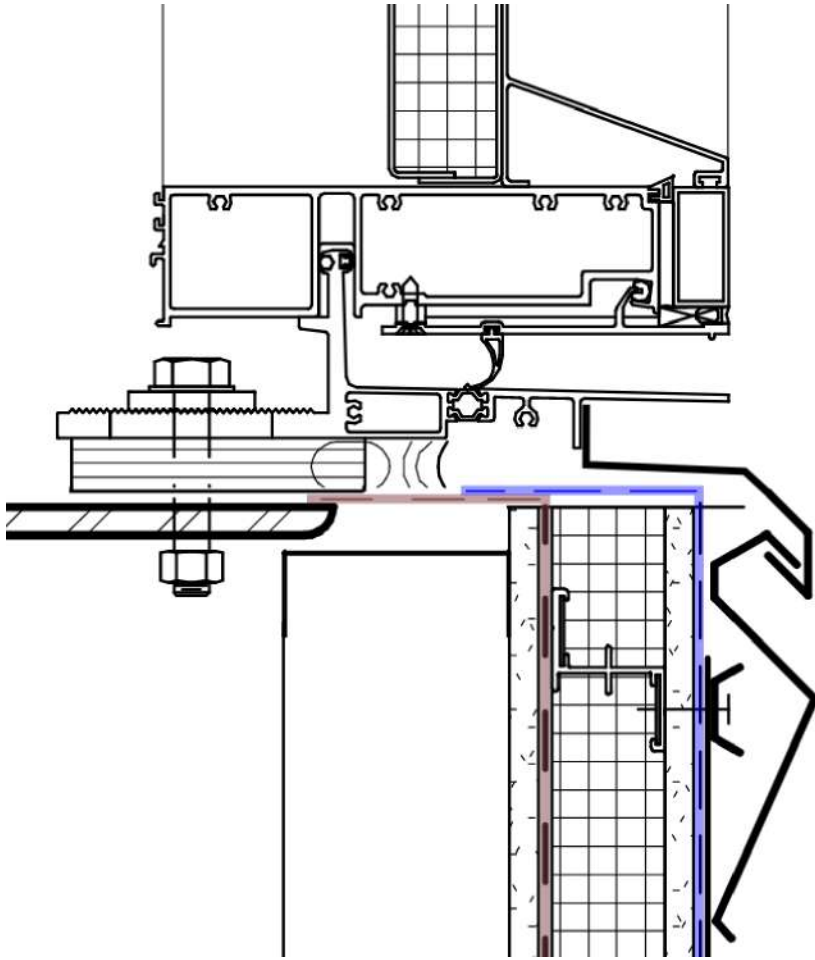
**T TO REVIEW**

made on the submittal(s) during this review do not comply with the requirements of the drawings. The check is only for the review of the general conformance and general compliance with the information given in the Contract Documents. The contractor is responsible for: confirming and correlating all fabrication processes and technique of construction, coordinating his or her work with that of all the other trades, including but not limited to previously reviewed submittals, and performing all work in a safe and satisfactory manner. Unless noted otherwise, field verification of dimensions and verification of quantities are the responsibility of the contractor.

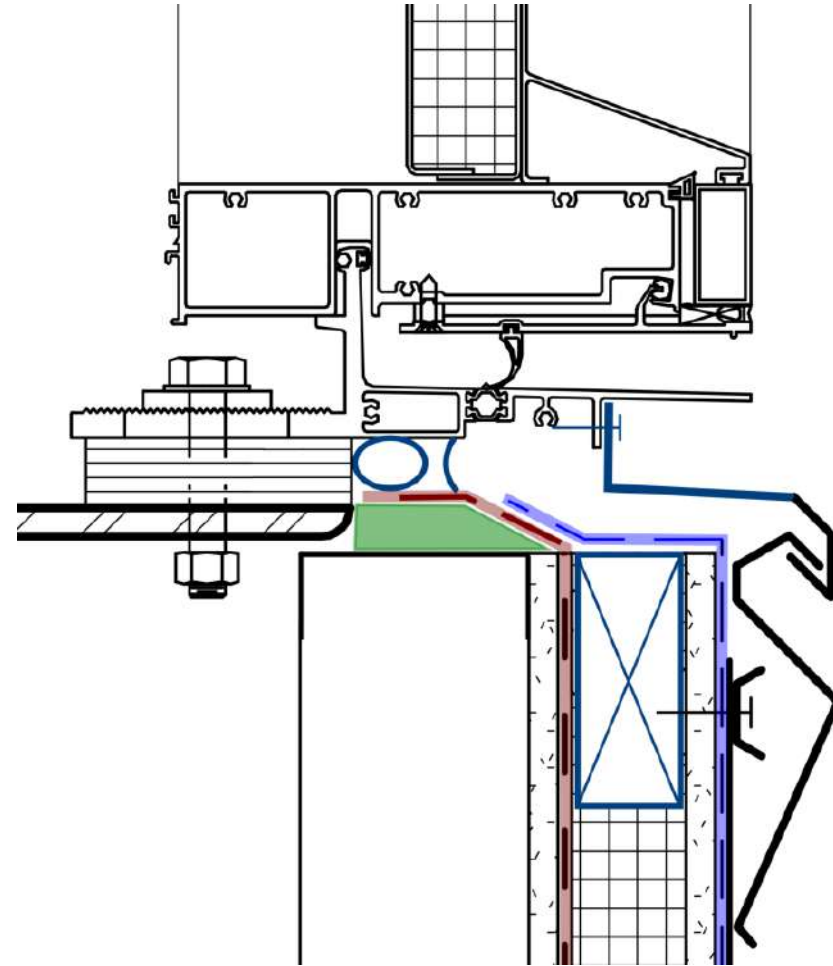
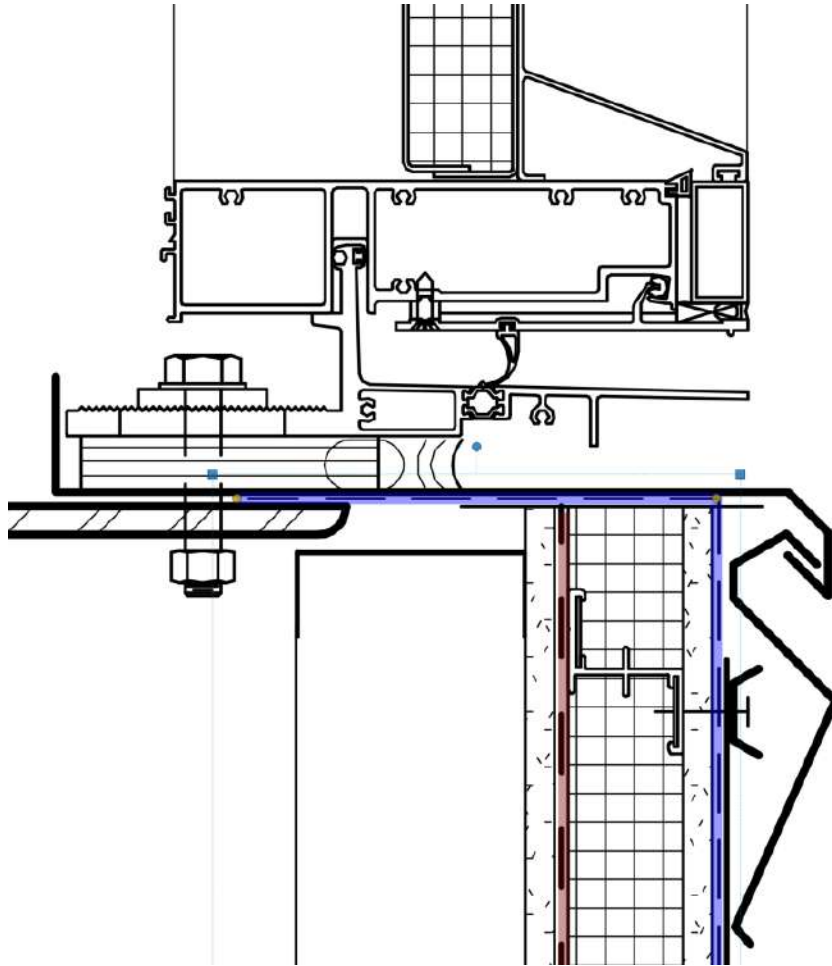
BY: Alex Mosby DATE: 2/18/2025



# Change vs Clarification



# Change vs Clarification





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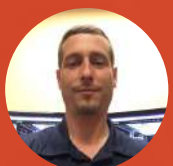
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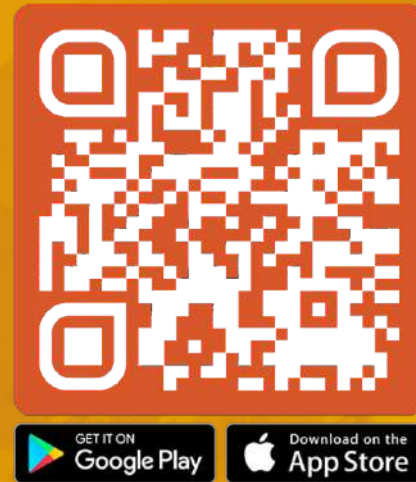


**Amy Baker**  
AIA, LEED AP, CSI, CDT, SCIP  
Amy Baker Architect





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